

## Commission Minutes January 8, 2018

The Board of Washington County Commission met in regular session on Monday January 8, 2018 in the commission room at the Washington County Courthouse. Members present: Tim Mueller, 1<sup>st</sup> District Commissioner, David Willbrant, 2<sup>nd</sup> District Commissioner, Gary Ouellette, 3<sup>rd</sup> District Commissioner and Diana Svanda County Clerk to record minutes.

The board began the meeting with the Pledge of Allegiance.

The board addressed 2018 reorganization:

Chairman – Gary Ouellette

Vice-chairman – David Willbrant

Depositor for Register of Deeds: 1<sup>st</sup> National Bank

Washington County Treasurer: To use all Banks

Employee Health Care: State of Kansas Blue Cross

Mileage Rate: \$.5350

Meal Per Diem: Employee shall be responsible for their own meal for one day seminars and meetings. Per Diem rate of \$40.00 will be allowed per 24 hour period when travel requires overnight stay. Meals can be placed on an authorized County Procurement card not to exceed \$40.00 in any 24 hour period provided itemized receipts are submitted.

Reimbursement for meals up to \$40.00 in any 24 hour period will be made upon submission of itemized receipts. Any overage of the per diem meal allowance will be deducted from payroll.

Boot Allowance: \$120.00

Cleaning Rate for Sheriff, undersheriff and deputies: \$20.00

Official County Paper: Hanover News

Wage adjustment: 2018 Pay scale previously approved with a 3% Base increase.

2018 Holidays:

New Year's	January 1
Martin Luther King Jr	January 15
Presidents Day	February 19
Good Friday	March 30
Memorial Day	May 28
Independence Day	July 4
Labor Day	September 3
Veteran's Day	November 12
Thanksgiving Holiday	November 22 & 23 Landfill will be open November 24 from 8-10
Christmas Holiday	December 24 & 25 Landfill will be open December 22 from 8-10
New Year's 2019	December 31 12:00 (noon) to 5:00 all day January 1, 2019

Appointments:

County Health Officer: Tiffany Hayman

County Health Administrator: Tiffany Hayman

Consultant to the County Health Administrator: Dr. David Hodgson  
Environmental Science Director: Duane Bruna  
Emergency Management Director: Randy Hubbard  
Emergency Management Director Alternate Coordinator: Tim Mueller  
Public Works Administrator: Justin Novak  
Communications Director: Theresa Herrs  
Freedom of Information Officer: Diana Svanda  
North Central Regional Planning Commission: Gary Ouellette  
North Central Regional Juvenile Detention Delegate: Tim Mueller  
Juvenile Detention Alternate: David Willbrant  
Heartland Works: David Willbrant  
12<sup>th</sup> Judicial District Representative: Tim Mueller

David Willbrant recommended reappointing Lou Kern to the Washington County Hospital Board, Gary Ouellette recommended Ron Nutz, Tim Mueller agreed that he would like to see Ron Nutz on the board, after discussion David made the motion to appoint Lou Kern, motion died for lack of second, Gary Ouellette made the motion to appoint Ron Nutz, Tim Mueller seconded the motion, motion carried appointing Ron Nutz to the Washington County Hospital Board.

Airport Board: Dean Lovgren

Highland Twp Trustee: Tim Mueller

Commissioners agreed to pay Twin Valley mileage for taking patients to doctors' appointments.

David Willbrant made the motion to approve the 2018 reorganization, Gary Ouellette seconded the motion, all in favor, motion carried.

Consent Agenda:

Change orders 2018-46-50

Noxious Weed & Solid Waste Transfers

Contract for Lock-it Company

\Water Pollution Control Permits

Approval of B Street Bill in the amount of 4009.75

David Willbrant made the motion to approve the consent agenda, Tim Mueller seconded the motion, all in favor motion carried.

Randy Hubbard, Emergency Management Director – Randy reported the salvation Army Collection received about 2300.00 for Washington County. LEPC meeting was attended by 15 members, it was reported that Kyle Applegarth talked about the drill at the Washington High School. Randy asked that he could attend a Kansas Pipeline program, he submitted a request for approval. The annual storm spotters meeting will be March 22 at FNB basement. Also reporting that Washington County is trying to re-establish a resource council. Randy reported that he received EMPG grant money in 2017 that has not been used and he has received notice that Washington County will receive 14,081.00 for 2018 and asked if the combined money could be used for a different vehicle, this is put on hold. Commissioners tabled the discussion.

Justin Novak, Road & Bridge Supervisor – Talked to the Commissioners about a sign that Gloria Moore Tourism Director has asked that they help with putting it up. Justin asked if his department could be reimbursed some of the cost, he thought the cost would be around

1500.00, commissioners asked that he submit a bill. Justin has quotes from Vista Equipment in the amount of 3761.90, Crawler Parts in the amount of 3688.50, Van Keppel in the amount of 4128.00 and Murphy Tractor in the amount of 3575.52 for rails & sprocket Bolts commissioners asked that Justin check with Van Keppel to ensure quote includes the sprocket bolts then go with Van Keppel otherwise go with Vista Equipment.

Duane Bruna, Environmental Science Director – Reported he had to purchase more chemical before year end, he received pricing for Pathway, Remedy, RTU from Van Diest, Sims Fertilizer, Crop Production, Commissioners agreed to take VanDiest Bid for a total of 13,867.24. Duane asked for permission to go to NCWD meeting in Saline, also a grant writing work shop at the end of January in Miltonvale. Permission was given. Commissioners also talked about a vehicle the Emergency Management office may have to offer.

Tim Mueller made the motion to go into executive session with Christy Metz and Pam Dobrovolny, under non-elected personal for 10 minutes, David Willbrant seconded the motion, all in favor, motion carried. After returning to regular session no action taken.

Commissioners called Karen Scheele to join the meeting, and reminded her that as deputy treasurer, she will be responsible for fulfilling the duties of treasurer upon the resignation of Christy Metz until an appointment for the position of Treasurer is made.

David Willbrant made the motion to go into executive session with Karen Scheele for 10 minutes under non-elected personal to include Elizabeth Hiltgen County Attorney, Tim Mueller seconded the motion, all in favor, motion carried, after returning to regular session no action taken.

Tim Mueller made the motion to adjourn at 11:35 AM, David Willbrant seconded the motion, all in favor, motion carried.

Next regular meeting will be January 16, because of the Martin Luther King Jr Holiday.

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Tim Mueller, 1<sup>st</sup> District

(SEAL)

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David Willbrant, Vice-Chairman 2<sup>nd</sup> District

Attest:

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Diana L Svanda, County Clerk

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Gary Ouellette, Chairman 3<sup>rd</sup> District