

COMMISSION MINUTES, March 28, 2016

The Board of County Commission (BOCC) for Washington County met in regular session on Monday, March 28th, 2016 in the Commission room at the Washington County Courthouse. Members present: Tim Mueller, Vice-Chairman, 1st District Commissioner; Roger Otott, 2nd District Commissioner; and Gary Ouellette, Chairman, 3rd District Commissioner. Denae Jueneman, County Clerk, was present to record meeting minutes.

The next regular meeting will be Monday, April 4th, 2016 at 8:30 a.m.

Chairman Ouellette called the meeting to order.

Jeffrey Welshans, Kansas Division of Emergency Management, shared information on the aspects of the Emergency Management Coordinator position and the responsibilities of the BOCC in managing the Coordinator position. Welshans recommended the Coordinator position be a full time position, work under the BOCC and report directly to the BOCC. Welshans also recommended not sharing a Coordinator with another County because in the event of a disaster, that Coordinator may not be able to fulfill their obligation to Washington County if they are employed by another County which may also be affected by the disaster.

Chairman Ouellette presented a retirement plaque to Deb Swoboda, Emergency Management Coordinator. Swoboda offered to conduct the storm spotters meeting on April 5th beginning at 6:00 p.m. Swoboda asked Chairman Ouellette to welcome participants to the Storm Spotters Meeting. Chairman Ouellette agreed. The BOCC instructed Swoboda to turn in keys to the Emergency Management Office and the department vehicle to the County Clerk. Commissioner Mueller made a motion to advertise to sell excess Emergency Management equipment by sealed bid. Commissioner Otott seconded the motion. Motion passed unanimously.

Chairman Ouellette requested executive session for non-elected personnel and to include Tiffany Hayman. Commissioner Mueller seconded the motion. Motion passed unanimously. Upon returning to regular session, Commissioner Mueller made a motion to pay Hayman \$21.00/hour which is the base salary for the County Health Administrator position. Commissioner Otott seconded the motion. Motion passed unanimously.

Duane Bruna, Environmental Science Director, gave an update on departmental activities and stated Free Days at the Landfill will be April 28th, 29th and ½ day on the 30th.

The BOCC received notice from KDHE stating a registration has been received for a proposed confined feeding facility in section 7 of Lowe Township. Comments are due April 23rd. A copy of the notice is on file in the County Clerk's office for public viewing.

Justin Cordry, Sheriff, gave an update on the Department of Corrections contract and inmate count.

Sheila Ouellette, Communications Director, requested executive session for non-elected personnel and to include Theresa Herrs and Cordry. Commissioner Mueller made a motion to enter into executive session. Commissioner Otott seconded the motion. Motion passed unanimously. No action was taken upon returning to regular session.

Francine Crome, County Appraiser, asked permission to close the Appraisers office for two hours on Tuesday, March 29th, to attend a funeral. The request was approved and Jueneman's office will handle phone calls during the closure.

Elizabeth Hiltgen, County Attorney, is in receipt of Marshall County's tax abatement plan and is currently reviewing the plan. Hiltgen indicated she would forward the plan to the BOCC for their review.

Justin Novak, Road and Bridge Supervisor, requested executive session for non-elected personnel. Commissioner Mueller made a motion to enter into executive session. Commissioner Otott seconded the motion. Motion passed unanimously. No action was taken upon returning to regular session. Novak asked permission to rent a Bomag for two weeks to perform work on the Mahaska road. The BOCC approved the rental. Novak and the BOCC discussed motor grader problems and possible purchases. Chairman Ouellette asked Novak to present figures on the purchase of a motor grader.

Bill Sims, McPherson Construction, presented pay applications 4 and 5 which complete payment of the Health Department Project.

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Washington County Airport Board members Dean Lovgren, Brad Portenier, Melissa Gross and Dick Hinkle discussed options available for housing additional airplanes at the Washington County Airport. Portenier suggested allowing airplane owners the option of building a hangar on Washington County's land and then issuing a lease agreement to the airplane owners whereby the airplane owners could lease the land from the County and be responsible for all utilities, taxes, etc. No decision was made. Porteneier is going to contact a potential lessee and report back to the BOCC.

Stephanie Knoettgen, RN, submitted a travel request for Mary Oelschalger, Interim County Health Administrator, which the BOCC signed.

Keith Ayres, Greenleaf, reported damage to his vehicle by a County dump truck. Jueneman called Dragastin Agency and Justin Dragastin came to the Courthouse to assist Ayres.

Commissioner Otott made a motion to approve the consent agenda including change order 2015-237 authorizing changes to the Treasurer's tax roll, bills and payroll totaling \$225,887.82, personnel status reporting forms, and a confidentiality agreement between Washington County and Medicalodges for exchange of information.

Commissioner Mueller made a motion to adjourn at 1:50 p.m. Commissioner Otott seconded the motion. Motion passed unanimously.

BOARD OF WASHINGTON COUNTY
COMMISSIONERS

(SEAL)

Tim Mueller, Vice-Chairman, 1st District Commissioner

Roger Otott, 2nd District Commissioner

Attest:

Dena Jueneman, County Clerk

Gary Ouellette, Chairman, 3rd District Commissioner