

COMMISSION MINUTES, December 29, 2014

The Board of County Commission (BOCC) for Washington County met in regular session on Monday, December 29th, 2014 in the Commission room at the Washington County Courthouse. Members present: Alison Mueller, 1st District Commissioner, Chairman; Roger Otott, Vice Chairman, 2nd District Commissioner; and Gary Ouellette, 3rd District Commissioner. Denae Jueneman, County Clerk, was present to record meeting minutes. Commissioner-Elect Tim Mueller was also present.

The next regular meeting will be Monday, January 5th, 2014 at 8:30 A.M.

Chairman Mueller called the meeting to order.

It was noted that County offices will be closed Thursday, January 1st in observance of New Years Day.

Commissioner Otott made a motion to pass Resolution 10-14 authorizing the transfer of excess funds for the year 2014 to Equipment Reserve and Capital Improvement Reserve Funds. In addition to the transfers noted in last weeks minutes, one additional transfer was made in the amount of \$20,000 from Solid Waste to Solid Waste Equipment Reserve.

The Board signed change orders 2014-35, 2014-36, 2014-37.

Chairman Mueller signed an application for emergency vehicle permit for Tyler Stille.

Jueneman submitted year-end inventory reports for the County Health and Tourism departments.

Commissioner Ouellette made a motion to give \$0.35 wage adjustments to all full time and part time employees. The adjustment is not available to seasonal or temporary employees. The raises will be effective January 11th which is the first day of the first full pay cycle in 2015. Commissioner Otott seconded the motion. Motion passed.

Ann Hawk, County Treasurer, reported it cost \$6,000 to run delinquent taxes in the official County newspaper this year. In the past, that expense has come out of the Treasurer's budget; however, it was noted that per K.S.A. 79-2303, the expense is to be paid from the general fund. Hawk noted she will be transferring \$5,000 from County Auto to Equipment Reserve to replace printers. Commissioner Ouellette asked when someone from the Treasurer's office would be attending Commercial Vehicle training. Hawk said the Docking building in Topeka is being torn down and there is no place for training at this point so she is unsure when training will take place.

Duane Bruna, Environmental Science Director, informed the Board he is in the process of conducting interviews for an administrative assistant.

Verle Decker, Hollenberg, dropped off a plate of peanut brittle.

Gloria Moore, Tourism Director, presented the December tourism report and upcoming events which include board meetings and retreats.

Jueneman placed a call to Professional Insurance Consultants regarding the establishment of a fund for medical insurance reserve.

Roxanne Schottel, Washington County Hospital CEO, gave an update on the hospital project and pledges. Schottel recommended Dustin Rogge be reappointed to the Hospital board and that Larry Stoppel and Diane Baskerville be appointed to take the place of Ted Lillie and Richard Baskerville who will not be returning to the Board. Appointments will be made on January 12th when the County performs the yearly reorganization.

Elizabeth Hiltgen, County Attorney, joined the meeting while Chairman Mueller opened bids from architects for the County Health project. Bids were submitted from Health Facilities Group and Architect One. Hiltgen asked Jueneman to schedule interviews.

Lou Kern, Hospital Board member, joined Schottel in asking the Board to consider giving the hospital the full 2015 appropriation of \$210,000 in January rather than splitting the disbursement into two payments of January

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and June. This would allow the hospital to purchase a sterilizer for the operating room that is needed as soon as possible by the contractors. Commissioner Ouellette remarked that the Board asked Schottel in June to provide them with monthly financial statements and minutes but that has not been done and he wanted to see the statements and minutes before allowing the early distribution. Jueneman agreed to distribute the reports to the Board if Schottel would forward them to her via email.

The Commissioners and Jueneman began acting as the Public Building Commissioner (PBC) at 11:20 a.m. They returned to regular session at 11:30 a.m.

David Willbrant, Public Works Administrator, presented weekly work report and year-end inventory. Willbrant discussed equipment planning for 2015 and noted that the new chip spreader is too large to fit in the shed or the shop. Both buildings may require some remodeling to accommodate the chip spreader. Willbrant said the issues discussed last week on All American and 3rd Roads were being addressed this week. Commissioner Otott had a complaint about road conditions north of Diamond Center.

The meeting adjourned at 12:05 P.M.

BOARD OF WASHINGTON COUNTY
COMMISSIONERS

(SEAL)

Tim Mueller, 1st District Commissioner

Roger Otott, Chairman, 2nd District Commissioner

Attest:

Dena Jueneman, County Clerk

Gary Ouellette, Vice-Chairman, 3rd District Commissioner