

## COMMISSION MINUTES, October 19, 2015

The Board of County Commission for Washington County met in regular session on Monday, October 19, 2015 in the Commission room at the Washington County Courthouse. Members present: Tim Mueller, 1<sup>st</sup> District Commissioner; Roger Otott, Chairman, 2<sup>nd</sup> District Commissioner; and Gary Ouellette, Vice-Chairman, 3<sup>rd</sup> District Commissioner. Kathy Fritz, Deputy County Clerk, was present to record meeting minutes.

The next regular meeting will be Monday, October 26<sup>th</sup>, 2015 at 8:30 a.m.

Chairman Otott called the meeting to order.

Commissioner Ouellette made a motion to approve all consent agenda items. Commissioner Mueller seconded the motion. Motion passed unanimously to sign the audit engagement letter for the audit of the Washington County Financial Statement for the year ended 12/31/15 with Lindburg Vogel Pierce Faris Chartered and a payroll change notice for Dan Zabokrtsky due to his resignation.

The Board received a thank you from Fairview Mills Inc for their help with the cob fire.

At 8:43 a.m. the Board met as the Public Building Commission. Mueller moved and Otott seconded to pay a bill presented by Health Facilities Group. Motion carried. Mueller to adjourn at 8:45 a.m. and to return to regular session. Motion carried.

Dan Thalmann, Washington County News editor, met with the Board to discuss the third installment of his series of articles on county wages and benefits. The Board will implement their new plan by January 1<sup>st</sup>. The Board is working on a more progressive pay scale focusing on skill set increases and longevity. If a position is currently held by someone who is receiving a higher pay than the scale dictates, their wages will be grandfathered but they will not receive a pay increase until such time their wage falls in line with the scale. With the savings from the new health insurance plan, the County is able to afford raises. It was stated that some departments will see a larger increase as each department should have their own starting salaries. The Board wants the wages to be competitive and fiscally feasible for the county.

Deb Swoboda, Emergency Management Director, presented travel vouchers for approval and told to use her discretion as to how many meetings she attends. She is continuing to work on her flip chart for emergency plans.

Gloria Moore, Tourism Director, presented travel vouchers for approval. Moore reported on her activities for October and upcoming events.

Sonya Hiltgen, Register of Deeds, presented an income breakdown for her office for the month.

Elizabeth Hiltgen, County Attorney, joined the meeting.

Justin Novak, Road & Bridge Supervisor, met with the Board. Commissioner Ouellette made a motion to enter into executive session for non-elected personnel to include Hiltgen and Novak. Commissioner Mueller seconded the motion. Motion passed unanimously. No action was taken upon returning to regular session. Bridge bids were discussed. Otott reported he received a complaint about excessive grading on certain high traffic roads which is creating dust due to the lack of moisture. Novak will look into not grading roads as often during the current weather conditions.

Commissioner Ouellette made a motion to enter into executive session for non-elected personnel. Commissioner Otott seconded the motion. Motion passed unanimously. No action was taken upon returning to regular session.

The Board continued worked on the pay scale.

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The meeting adjourned at 12:37 p.m.

BOARD OF WASHINGTON COUNTY  
COMMISSIONERS

(SEAL)

\_\_\_\_\_  
Tim Mueller, 1<sup>st</sup> District Commissioner

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Roger Otott, Chairman, 2<sup>nd</sup> District Commissioner

Attest:

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Dena Jueneman, County Clerk

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Gary Ouellette, Vice-Chairman, 3<sup>rd</sup> District Commissioner