

COMMISSION MINUTES, November 16, 2015

The Board of County Commission (BOCC) for Washington County met in regular session on Monday, November 16th, 2015 in the Commission room at the Washington County Courthouse. Members present: Tim Mueller, 1st District Commissioner; Roger Otott, Chairman, 2nd District Commissioner; and Gary Ouellette, Vice-Chairman, 3rd District Commissioner. Denae Jueneman, County Clerk, was present to record meeting minutes.

The next regular meeting will be Monday, November 23rd, 2015 at 8:30 a.m.

Chairman Otott called the meeting to order.

It was noted the BOCC met on November 13th to discuss the wage scale. Elizabeth Hiltgen, County Attorney, joined the meeting. The BOCC and Hiltgen discussed insurance for the Hearts N Things building. Hiltgen suggested, for future reference, donations made to help cover the cost of the insurance should be made to the County rather than a Hearts N Things representative. Hiltgen informed the BOCC that judgment was entered in favor of the County on all 13 properties contained in the tax foreclosure proceeding. After an Order for Tax Sale is issued, it is anticipated that a tax sale will be scheduled for mid-February or early March of 2016.

Regan Holthaus, Family Heritage supplemental insurance, offered information on products available through Family Heritage. The BOCC agreed to allow informational flyers inserted with paystubs as long as the insurance plans did not involve payroll deductions or require each employee to attend a meeting.

The BOCC and Roxanne Schottel, Washington County Hospital CEO, discussed payments due Hutton Construction and reasons for a shortfall in funds available. The BOCC instructed Jueneman to pay the shortfall of \$142,184.29 out of the county general fund.

Gaye Lynn Jones, Jones Trash Service, asked the BOCC to open the landfill on the Saturday's following Thanksgiving and Christmas for 1-2 hours. The BOCC will contact Duane Bruna, Environmental Science Director, to discuss the matter.

Ed Henry, Twin Valley Developmental Services, discussed transportation costs for medical trips. Henry will visit with the Marshall County Area Agency on Aging and the Marshall County BOCC about joining their transportation services and report back in a couple of weeks.

Shirley Marrs, District Court Clerk, presented information on budget overages.

In contract with County departments, Deb Swoboda, Emergency Management Director, stated decontamination and detection equipment would be beneficial if funds were available. Francine Crome, County Appraiser, asked to transfer earned leave to Mendy Kellogg. Gloria Moore, Tourism Director, presented a tourism report on activities for the last month. Hiltgen discussed various issues. Justin Novak, Road & Bridge Supervisor, gave the BOCC copies of the snow route map. Novak stated he will be running a help wanted ad for an Office Manager due to the retirement of Sharon Pierce. Novak asked about starting wages. The BOCC gave permission to advertise at \$14/hr. Novak stated his department is looking for slabs of concrete to fix wash outs. The BOCC reminded Novak the tree on the front lawn of the Courthouse needs to be removed. Janice Kern, County Health Administrator, discussed phone and internet systems at the new County Health Department. Kern stated the department will be hiring a new speech therapist on contract.

The BOCC met with Kern and representatives from McPherson Contractors and HFG Architects regarding the County Health Department project.

The BOCC approved the following motions:

- To approve pay apps 24 and 25 to Hutton Construction for \$330,182.42 for Washington County Hospital project.
- To approve law enforcement contracts with the City of Washington.
- To approve change orders 2015-1, 2015-2, and 2015-3 to abate taxes.
- To approve transfers of earned time to Mendy Kellogg.
- To enter into executive session with Novak. No action taken.
- To approve change order 001 in the amount of \$51,972 for installing a new roof membrane over the finished space of the new County Health Department.

COMMISSION MINUTES, November 16, 2015

- To approve pay app 001 to McPherson Contractors for \$69,971 for County Health Department project.
- To approve transfer of earned time to Eireson Pralle.

Meeting adjourned at 1:20 p.m.

BOARD OF WASHINGTON COUNTY
COMMISSIONERS

(SEAL)

Tim Mueller, 1st District Commissioner

Roger Otott, Chairman, 2nd District Commissioner

Attest:

Dena Jueneman, County Clerk

Gary Ouellette, Vice-Chairman, 3rd District Commissioner