

COMMISSION MINUTES, May 4, 2015

The Board of County Commission (BOCC) for Washington County met in regular session on Monday, May 4th, 2015 in the Commission room at the Washington County Courthouse. Members present: Tim Mueller, 1st District Commissioner; Roger Otott, Chairman, 2nd District Commissioner; and Gary Ouellette, Vice-Chairman, 3rd District Commissioner. Denae Jueneman, County Clerk, was present to record meeting minutes.

The next regular meeting will be Monday, May 11th, 2015 at 8:30 a.m.

Chairman Otott called the meeting to order and at 7:55 the Board and Jueneman departed for the Public Works Department to introduce the new Road & Bridge Supervisor. Chairman Otott introduced Justin Novak to all Public Works employees. Novak gave background information on himself and asked everyone to introduce themselves. Commissioner Ouellette thanked Jim Finlayson for filling in as Supervisor until Novak was hired.

Upon returning to the Courthouse, the Board reviewed consent agenda items. Commissioner Ouellette made a motion to approve all consent agenda items except for the Highland Township bills submitted by Public Works which they will seek clarification on expenditures. Commissioner Mueller seconded the motion. Motion passed unanimously and the following items were signed:

- * April 13, 20 and 27 official minutes
- * An addendum to the January 26th minutes detailing the 2015 reorganization
- * Change order 2014-59
- * A proposal with CFS Engineers to develop a 5 year Capital Improvement Plan
- * To allow a prayer for the nation around the flagpole on National Day of Prayer, May 7th
- * Payroll change notice for Jim Finlayson who was promoted to Assistant Road & Bridge Supervisor
- * Payroll change notice for Justin Novak who was hired as Road & Bridge Supervisor
- * An agreement with between KDOT and Washington County authorizing a the exchange of federal funds for state funds
- * Bidders proposal awarded to Green Team of Clay Center for 2 new pickups

Anita Bott and Mary Tate, Pawnee Mental Health, submitted Pawnee Mental Health's annual fiscal report and asked the Board to proclaim May 2015 as Mental Health Month. Commissioner Mueller made a motion to sign the proclamation. Commissioner Ouellette seconded the motion. Motion passed unanimously.

In unfinished business from last week, Jueneman reported back with information on intangible taxes collected by the County. Of the \$54,990.38 collected, \$19,279.17 goes to 5 cities; \$18,441.64 goes to 19 townships; and \$17,269.57 is retained by the County. No decision was made as to whether or not the tax should remain in effect. Jueneman also reported records indicate that land purchased for the building of a new County Health building was purchased with the understanding that if the land was not used to build a new facility, then the previous owners would have the first opportunity to purchase the land back before the sale was offered to the general public. It was noted that Ann Hawk, County Treasurer, transferred

\$12,563.84 from County Auto to County General. The minutes last week did not reflect this transaction. In other business from last week, the Board discussed pay raises and agreed that no additional raises would be made at this time. Commissioner Mueller offered a sample pay scale and suggested the County implement a pay scale. The Board agreed to discuss scale structures with department heads during their scheduled visits. The Board also agreed that a

monthly meeting with department heads was not needed since each department head is scheduled to come in monthly. Commissioner Ouellette made a motion a motion to change the janitor's hours from 7:30 a.m. to 5:00 p.m. with 1 hour lunch break. Commissioner Mueller seconded the motion. Motion passed unanimously.

In new business, the Board received a thank you from Caroline Scoville for supporting her in EMT education. Scoville is nearing the end of teaching her second class and has had twenty students complete the class. Seventeen of the twenty students will benefit Washington County. The Board received public notice from Mueting Engineering, Seneca, concerning a permit application for livestock waste management program by J-Six Enterprises. The facility is located on 8th Rd. between Big Bear Rd. and Cross Creek Rd., Barnes.

Chairman Otott stated he would like to see more detail in budget requests for the 2016 budget. Jueneman said she will contact the CPA to get recommendations.

Justin Novak and Jim Finlayson, Road & Bridge Supervisors, presented the weekly work report. Commissioner Mueller asked for more information on the Highland Township bills.

Gloria Moore presented the April Tourism report and a copy of a recent inspection conducted at the Washington Motel by the Kansas Department of Ag, Division of Food Safety and Lodging. The inspection resulted in 11 violations. It was noted that Chairman Otott contacted Moore last week regarding the King Post Bridge project. Moore has since been in contact with KDOT and the Barnes City Mayor who advised Moore that the project would get worked into the city's schedule.

Justin Cordry, Sheriff, and Kyle Applegarth, Undersheriff, requested executive session. Commissioner Ouellette made a motion to enter executive session for non-elected personnel. Commissioner Mueller seconded the motion. Motion passed unanimously. No action was taken upon returning to regular session. Cordry submitted year-end inventories for the Sheriff, Communication, and Jail offices. Cordry requested executive session. Commissioner Ouellette made a motion to enter executive session for non-elected personnel to include Elizabeth Hiltgen, County Attorney. Commissioner Mueller seconded the motion. Motion passed unanimously. No action was taken upon returning to regular session.

Marlene Stamm, Sanitarian, presented the quarterly permit report.

Bob Jones introduced Jeanette Stamm as the newly elected Silver Haired Legislator from Washington County. Stamm requested \$500 funding to be used toward funding legislative action that improves the health and well being of senior citizens. The Board approved the payment as \$500 had been appropriated in the 2015 budget.

Chairman Otott advised Don Alldredge, Janitor, that his hours were changed from 7:30 a.m. to 5:00 p.m.. After discussion, the Commissioner Ouellette made a motion to rescind the motion made earlier and to change Alldredge's hours to 7:00 a.m. to 5:00 p.m. with a one hour lunch break. Chairman Otott told Alldredge that the lawn could be a little longer and that he should only mow once a week. Alldredge said he

only mows once a week except during Memorial week in which he mows twice.

Commissioner Ouellette made a motion to adjourn at 12:15 p.m. Commissioner Mueller seconded the motion. Motion passed unanimously.