

## COMMISSION MINUTES, March 2, 2015

The Board of County Commission (BOCC) for Washington County met in regular session on Monday, March 2<sup>nd</sup>, 2015 in the Commission room at the Washington County Courthouse. Members present: Tim Mueller, 1<sup>st</sup> District Commissioner; Roger Otott, Chairman, 2<sup>nd</sup> District Commissioner; and Gary Ouellette, Vice-Chairman, 3<sup>rd</sup> District Commissioner. Denae Jueneman, County Clerk, was present to record meeting minutes.

The next regular meeting will be Monday, March 9<sup>th</sup>, 2015 at 8:30 A.M.

Chairman Otott called the meeting to order.

Janice Kearn, County Health Administrator, informed the Board that KDHE will now be handling day care licensing for Washington County. Marshall County had been handling the licensing for Washington County for a few years; however, Kearn received a letter from Marshall County Health Department stating they will be turning over the Child Care Licensing Program to KDHE due to the loss of staff, financial and other unforeseen circumstances that could not be avoided. Kearn advised the Board that she had sent Health Facilities Group (HFG) the measurements of office furniture they had requested in the meeting last week. Kearn also had several questions regarding the design that she sent to HFG as well. HFG will submit a revised plan in the next meeting which is scheduled for 10:00 on Thursday, March 5<sup>th</sup>. Kearn said she was unaware the Board was considering hiring a construction manager for the health department project and asked why she had not been included in the conversation. Kearn said she expects to be included in all decisions regarding the project and asked what the costs and benefits to having a construction manager would bring to the project. The Board said that it could be discussed with HFG on Thursday.

Jueneman presented bills and payroll totaling \$207,207.32. Jueneman noted that a public notice from KDHE noting a registration for a proposed confined feeding facility for Donald Reith, Der Pork, was incorrectly reported as being in Greenleaf Township rather than Linn Township. Jueneman reported she had been in contact with Norm Bowers, Kansas Assn of Counties, regarding the County's search for a Road & Bridge Superintendent. Bowers feels that Washington County will be hard pressed to get someone with an engineering degree. There are currently 19 county engineers in the State and most of those counties have a population greater than 20,000. Bowers suggested hiring a manager and getting a consultant to handle the road and bridge planning. The Board approved and signed official minutes from January 20 to February 23.

Sharon Pierce, Public Works Secretary, and Jim Finlayson, Interim Public Works Administrator, called the meeting to discuss the statewide fracture critical program and to clarify that the Board wanted Cooke, Flatt & Strobel Engineers to complete the bridge inspections rather than KDOT. The Board agreed that CFS should complete the inspections.

Duane Bruna, Environmental Science Director, brought in equipment sales flyers for the Board to look at and noted that there are very few track loaders for sale. Environmental Sciences would like to share a track loader or dozer with Public Works rather than purchasing a machine for their sole use. Bruna is still looking at Government programs on the purchase of a new pickup truck.

Gloria Moore, Tourism, reported to the Board that she had not contacted KDOR regarding Travis Lehman's new business but rather they had contacted her to find out who owned several businesses within Washington

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County. KDOR was verifying businesses they found via websites and Facebook. Moore presented the January and February tourism reports and presented a visitor spending report of the Flint Hills Region.

Commissioner Ouellette made a motion to sign Resolution 02-15 adopting the Northeast Kansas (Region K) Multi-Hazard, Multi-Jurisdictional Hazard Mitigation Plan. Commissioner Mueller seconded the motion. Motion passed unanimously.

Justin Cordry, Sheriff, requested executive session for security measures. Commissioner Ouellette made a motion to enter into executive session with Cordry. Commissioner Mueller seconded the motion. Motion passed unanimously. No action was taken upon returning to regular session. Cordry told the Board that jail personnel are working toward PREA (Prison Rape Elimination Act) compliance. This is in an effort to seal a contract with KDOC to house state inmates. Cordry informed the Board that he needed to move up the purchase of a vehicle from the end of the year to now since it takes about three months to receive the vehicle once it is ordered.

Elizabeth Hiltgen, County Attorney, joined the meeting. Jueneman requested executive session for non-elected personnel and to include Hiltgen. Commissioner Ouellette made a motion to enter into executive session with Jueneman and Hiltgen. Commissioner Mueller seconded the motion. Motion passed unanimously. No action was taken upon returning to regular session. The Board asked Hiltgen about the process of hiring a construction manager for the health department project. Hiltgen said HFG would help with the bid specs and the process of hiring a construction manager. Hiltgen will contact HFG to get their opinion on whether a construction manager would be needed for the health department project.

Bids for the G-10.5 bridge construction project were opened at 11:30 with Finlayson present. Two bids were received. L & M of Great Bend, KS submitted a bid of \$378,133 and Norfolk of Norfolk, NE submitted a bid of \$271,538. Commissioner Ouellette made a motion to go with Norfolk providing all things with the bid were in order. Commissioner Mueller seconded the motion. Motion passed unanimously.

Finlayson presented the weekly work report for Public Works. Backhoe bids will be opened Monday, March 9<sup>th</sup>, at 11:30 A.M.

The meeting adjourned at 1:15 p.m.