

COMMISSION MINUTES, June 8, 2015

The Board of County Commission (BOCC) for Washington County met in regular session on Monday, June 8th, 2015 in the Commission room at the Washington County Courthouse. Members present: Tim Mueller, 1st District Commissioner; Roger Otott, Chairman, 2nd District Commissioner; and Gary Ouellette, Vice-Chairman, 3rd District Commissioner. Denae Jueneman, County Clerk, was present to record meeting minutes.

The next regular meeting will be Monday, June 15th, 2015 at 8:30 a.m.

Chairman Otott called the meeting to order.

The Board reviewed consent agenda items. Commissioner Mueller made a motion to approve all consent agenda items. Commissioner Ouellette seconded the motion. Motion passed unanimously.

- Payroll and bills totaling \$363,283.25
- Payroll change notices for Jordyn Alexander as summer help in the Road & Bridge Department

Commissioner Mueller asked about the progress on the new County website and email addresses for County employees. Jueneman was asked to contact the web designer to check on progress.

Commissioner Mueller also asked about the status on purchasing office supplies from a single vendor. Jueneman stated she is still working on it and will be checking with the State of Kansas procurement office regarding the state contract on office supplies.

The Board and Jueneman discussed 2016 budget deadlines and the addition of line items to the budget. Jueneman stated she reviewed line items with the County's CPA and presented that list to the Board. The Board approved the list of line items. Jueneman said she would revise the budget request form and distribute it to the County departments. A deadline of July 6th was set for budget submission.

Jueneman asked the Board if they had further discussed a business incentive plan and suggested the Board visit with the County Attorney to develop a plan. The Board asked Jueneman to develop a spreadsheet showing the results of the last plan.

The Board discussed citizen contact and correspondence since last Monday. Bob Johnson, Washington, called Chairman Otott about a confrontation with the Washington Township Clerk. Johnson maintains the right-of-way along his property and was accused of misusing road material as he mowed the right-of-way. Chairman Otott passed the information along to the Washington Township Treasurer.

Beverly Finlayson, Deputy County Appraiser, presented monthly work report the Appraiser's office.

Sheila Ouellette, Communications Director, presented monthly work report in the 911 department.

The Board asked Jueneman to contact Professional Insurance Consultants regarding medical insurance for 2016.

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Jueneman presented monthly work report in the Clerk's office and Election office.

Elizabeth Hiltgen, County Attorney, joined the meeting. It was noted that a meeting with McPherson Contractors and Health Facilities Group will take place on Thursday, June 11th at 1:00 in the Commission Room to discuss the health department project.

Justin Novak, Road & Bridge Supervisor, advised the Board of problem areas in the County due to recent floods. Commissioner Mueller asked about status of bridges at 12th and 15th roads near Wagon Train. Novak said the problems were resolved. Commissioner Mueller said that a bridge is out at 11th and All American Rd. and asked Novak to put up a road closed sign on the Washington County side even though the bridge is a Marshall County bridge. Commissioner Mueller also stated that the sink hole near the Keystone pipeline is filled with water again after weekend storms. Jueneman reported she received a call from Norma Hennerberg, Hollenberg, asking to request removal of brush from recent storms that has accumulated in a creek near her home. Jueneman also reported she was asked by Harold Schwartz, Hanover, to report 24th Rd. west of Quivira Rd. in Highland Township is impassable due to recent storms. Novak has been in contact with Cook, Flatt & Strobel Engineers (CFS) regarding the capital improvement plan. CFS will start on the plan next week. Novak also asked CFS about the feasibility of using box cars to replace box culverts rather than having someone build box culverts. CFS agreed that box cars would be an acceptable option.

Verbal bids were submitted for 6,500 gallons of #2 diesel and 1,000 gallons of unleaded fuel. Four bids were submitted. Commissioner Ouellette made a motion to award the bid to Farmway as the low bidder. Commissioner Mueller seconded the motion. Motion passed unanimously.

A permit agreement for use of public right-of-way to AT&T was submitted by Novak. Commissioner Ouellette made a motion to approve the permit. Commissioner Mueller seconded the motion. Motion passed unanimously.

Duane Bruna, Environmental Science Director, discussed various matters and presented estimates for concrete work at the recycling center. The Board approved the estimate of \$1,987.28. Hay bids will be opened during next Monday's meeting at 11:30.

· Commissioner Ouellette made a motion to adjourn at 12:05. Commissioner Mueller seconded the motion. Motion passed unanimously.