

COMMISSION MINUTES, June 15, 2015

The Board of County Commission (BOCC) for Washington County met in regular session on Monday, June 15th, 2015 in the Commission room at the Washington County Courthouse. Members present: Tim Mueller, 1st District Commissioner; Roger Otott, Chairman, 2nd District Commissioner; and Gary Ouellette, Vice-Chairman, 3rd District Commissioner. Denae Jueneman, County Clerk, was present to record meeting minutes.

The next regular meeting will be Monday, June 22nd, 2015 at 8:30 a.m.

Chairman Otott called the meeting to order.

It was noted the Board met with Health Facilities Group (HFG) and McPherson Construction on June 11th in the Commission room. Also present were Elizabeth Hiltgen, County Attorney; Janice Kearn, County Health Administrator; and Denae Jueneman, County Clerk, who was present to record meeting minutes. Bruce Jones, HFG, introduced all in attendance and reviewed architectural drawings before the meeting was moved to the project site where McPherson completed a walk-through of the facility. Jones indicated he would like to schedule a meeting every two weeks with McPherson to keep updated on the project progress. A tentative schedule of Thursday's at 1:00 was agreed upon. The schedule of meetings will be made available to the public when the dates are set.

The Board reviewed consent agenda items. Commissioner Mueller made a motion to approve all consent agenda items. Commissioner Ouellette seconded the motion. Motion passed unanimously.

- Payroll change notices for longevity increases for Duane Bruna, Gary Danielson, Frank Durst, Justin Hill, Michael Woerner, Christina Metz, Ruth Ann Zenger, Susan Bruna, Corey Riggs, Marcus Daniels, Don Alldredge, Beverly Finlayson, Leland Cook, Richard Hinkle, David Lecuyer, Sharon Pierce, Jeff Uffman, and Janice Kearn
- Payroll change notice for new hire Chris McFadden, Deputy Sheriff
- Official minutes from May 18, May 26, June 1, and June 8
- Repairs to the Appraiser's plotter totaling \$1,593.27
- Resolution 05-15 proclaiming a State of Disaster
- Letter to Blue Cross Blue Shield of Kansas requesting early renewal figures to see how much health insurance will cost the County next year as the Board starts preparing the 2016 budget

The Board discussed the implementation of time clocks. All Commissioners felt time clocks make employees more accountable and it would be hard to find an organization of 80 employees who don't have time clocks. Jueneman presented an agreement with ExecuTime Software which integrates with the County's current payroll system. Commissioner Mueller made a motion to sign the agreement with ExecuTime. Commissioner Ouellette seconded the motion. Motion passed unanimously.

In unfinished business, Jueneman indicated she is still working on a solution for County-wide purchases of office supplies from one vendor. Jueneman inquired what the Board would like departments to add into their 216 budget requests for salary increases. The Board suggested adding 5% but the final salary increases will depend on the cost of health insurance. Jueneman advised the Board that she has been in contact with the

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County web designer to get an update on the status of the new website. The web designer is working on the front page look and background information.

In correspondence, Jueneman submitted periodic reports from Security Bank on the bonds issued by the County. Jueneman also submitted a spreadsheet of the amounts abated and current taxes collected on properties included in the County business incentive program that ended last year. The Board received design and specifications for the J-Six, Martin Site, swine facility located in Brantford Township. The Board also received a notice from KDHE regarding a permit modification for an existing swine facility in Highland Township and a proposed facility in Barnes Township. Comments on these notices are due July 11th and a copy of the public notice can be found in the Clerk's office for public viewing.

Scott Vathauer, Barnes, discussed All American Rd. concerns with the Board. Vathauer stated the portion of the road that had been BoMaged in the past is fusing back together and becoming very rough. He expressed concerns of safety and indicated there was a wreck on that stretch of road last week. Vathauer questioned the County's ability to require landowners to maintain the right-of-way along their property lines. He doesn't feel that everyone who maintains their right-of-way should have to also pay taxes to take care of those properties whose owners don't maintain the right-of-way. Vathauer also questioned whether a property being used for deer runs is being taxed as recreational use. The Board said they would visit with the County Appraiser regarding the property.

Elizabeth Hiltgen, County Attorney, presented changes to the draft of a contract for the Health Department with McPherson Construction. Commissioner Mueller moved to approve the contract with McPherson Construction with proposed revisions. Commissioner Ouellette seconded the motion. Motion passed unanimously. Hiltgen reviewed an asbestos survey proposal from iSi Environmental. Commissioner Ouellette made a motion to accept the bid proposal from iSi Environmental to conduct an asbestos survey at the Health Department project site. Commissioner Mueller seconded the motion. Motion passed unanimously.

Don Alldredge, Janitor, gave an update on work performed in the Courthouse.

Janice Kearn, County Health Administrator, presented a client count report for the month of May. Kearn asked if vehicle tires required a bid. The Board stated bids should be received from various in-county vendors. Kearn requested a modification to the architect plans for the health department project by adding a door on the west side of the building. Commissioner Mueller stated he didn't feel adding another door would be very cost effective and that additional costs in roof repairs were more important. The Board said they would discuss the request at a later time. Commissioner Mueller asked about the next date for the Health Fair. Kearn phoned in later to inform Mueller the date is set for October 3rd.

Ann Hawk, County Treasurer, asked about health insurance for 2016. The Commissioners stated they are just trying to find a more cost effective plan but the intent is to continue with the same plan or similar plan and that the County will continue paying 100% of the premiums. Commissioner Ouellette asked Hawk to send him an explanation of how vehicle taxes are computed. Hawk stated the taxes are based on the VIN, County population, and other variables but all taxes are set by the State, not the County.

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Commissioner Ouellette requested executive session for non-elected personnel to include Jueneman, Justin Novak, and Jim Finlayson. Commissioner Mueller seconded the motion. Motion passed unanimously. No action was taken upon returning to regular session.

Justin Novak, Road & Bridge Supervisor, discussed repairs to the Hollenberg Rd. and stated that, weather permitting, the road should be open by the end of this week. Chairman Otott signed a transfer of earned time to David L'Ecuyer. The Board discussed Vathauer's concerns with the Novak. No decisions were made. Novak expressed concerns over lack of funds in maintaining roads in Highland Township. A discussion on taxing districts ensued. Novak asked about reducing the mowing to only once per year. The Board said that once a year was not enough and it needs to be done on a regular basis.

Duane Bruna, Environmental Science Director, discussed thistle problems around the County. Chairman Otott opened one hay bid for the landfill. Commissioner Ouellette made a motion to accept the bid from Curtis Stamm for \$100. Commissioner Mueller seconded the motion. Motion passed unanimously.

The annual Solid Waste Committee Meeting was held in the Commissioners Room. Joining the Commissioners and Bruna were Mary Leck, Ken Stettmisch, Kathy Ouellette, and Andrew Wadlington. Bruna gave a report on the Free Days at the Landfill. Wadlington was asked by Hanover City residents to request the recycling trailer be emptied more frequently. Bruna said they empty it weekly but would try to make more trips if time allowed. K. Ouellette asked for figures on the recycling habits of Washington County. Bruna said he would produce the figures. Several asked about recycling aluminum cans since Twin Valley stopped recycling cans. Bruna expressed concerns over the County recycling aluminum cans citing a lack of manpower to handle the materials. K. Ouellette asked about education and promotion of recycling in schools and suggested a poster contest. Commissioner Mueller suggested combining recycling education with Earth Day activities in the schools. Leck suggested making brochures available at city offices showing which materials the County accepts in recycling bins. Commissioner Mueller stated he would like to see more recycling barrels at local events such as fairs. Bruna said he would work on getting barrels ready and placed in communities for their summer events. The Committee meeting ended at 12:15.

The Board further discussed the addition of another door to the health department project plan. The Board decided against the additional door because the building needs work on the roof.

The meeting adjourned at 12:30 p.m.