

## COMMISSION MINUTES, December 7, 2015

The Board of County Commission (BOCC) for Washington County met in regular session on Monday, December 7<sup>th</sup>, 2015 in the Commission room at the Washington County Courthouse. Members present: Tim Mueller, 1<sup>st</sup> District Commissioner; Roger Otott, Chairman, 2<sup>nd</sup> District Commissioner; and Gary Ouellette, Vice-Chairman, 3<sup>rd</sup> District Commissioner. Denae Jueneman, County Clerk, was present to record meeting minutes.

The next regular meeting will be Monday, December 14<sup>th</sup>, 2015 at 8:30 a.m.

Chairman Otott called the meeting to order.

Roxanne Schottel, Washington County Hospital Administrator, stated she met with the hospital board last week regarding the proposed reimbursement of funds spent from County general funds to pay Hutton Construction. Schottel presented the following statement from the hospital board. "The Washington County Hospital Board and Administration do not feel that the final payment made to Hutton Construction is the obligation of Washington County Hospital due to the fact that the PBC approved the project amount of \$7.3 million in February 2014 knowing that the bond issue was for \$7.1 million. However, since the BOCC does feel it is our obligation and are passing this payment on to us, we ask for as much leniency as possible in paying this to allow us to move forward with the Rural Health Clinic designation and not place a burden on our future growth." Schottel asked to extend the repayment plan from 3 years to 6 years. Commissioner Mueller made a motion to reduce the appropriation to the hospital by \$25,000 over 6 years. Commissioner Ouellette seconded the motion. Motion passed unanimously.

Ed Henry, Twin Valley Developmental Services, called Jueneman with an update on the KDOT transportation grant. Henry reported it is too late in the year to apply for the grant and advised the BOCC if they wanted to apply for the grant next year that the planning needed to start earlier in the year.

Commissioner Ouellette made a motion to approve the consent agenda and process payroll and bills totaling \$293,544.14. Commissioner Mueller seconded the motion. Motion passed unanimously.

The BOCC received a letter from a concerned landowner regarding increased land values within Washington County.

Jueneman reported the water heater in the new Health Department facility needs repair or replacing. The general contractor will attend the BOCC meeting next week to present options.

Commissioners Mueller and Ouellette discussed selling the land purchased to build a new Health Department building and also selling the current Health Department building to recoup the costs of the new roof on the future Health Department building.

As reported last week, wage adjustments are scheduled to go into effect on January 10<sup>th</sup>. However, Jueneman asked the BOCC to reconsider the date since health insurance premiums will start being deducted on January 4<sup>th</sup> and if the wage adjustment is not in place until the 10<sup>th</sup>, employees would not see the adjustment until February 1<sup>st</sup>. The BOCC agreed to make wage adjustments effective December 27<sup>th</sup>. Jueneman said she will be send out position descriptions sheets to most departments in preparation of the change. The BOCC plans to approve the final wage scale next week. Jueneman presented information on the physical capacity profile testing. This testing is recommended in the new employee handbook. Jueneman reported time clocks have arrived and she will be scheduling installation. Jueneman also presented an update on the cost-to-date of the Health Department project and remaining funds available.

Duane Bruna, Environmental Science Director, gave an update on departmental activities.

Justin Cordry, Sheriff, asked when year-end budget transfer requests are due. The BOCC decided requests are due on or before December 22<sup>nd</sup>. Cordry was asked to use the Staples Advantage program for office purchases in the law enforcement center because the County should not be paying sales tax on purchases as they currently do on purchases through Amazon.

Commissioner Mueller stated he has been in contact with the Hanover Hospital regarding the possibility of how to restructure or dissolve the Hanover Hospital taxing district. Commissioner Mueller asked Elizabeth Hiltgen, County Attorney, to look at the statutes and procedures for dissolving the taxing district.

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Commissioner Mueller made a motion to enter executive session under attorney client privilege and to include Hiltgen. Commissioner Ouellette seconded the motion. Motion passed unanimously. No action was taken upon returning to regular session.

Commissioner Ouellette made a motion to enter into executive session under non-elected personnel and to include Hiltgen and Jueneman. Commissioner Mueller seconded the motion. Motion passed unanimously. No action was taken upon returning to regular session.

Justin Novak, Road & Bridge Supervisor, and the BOCC discussed employee residency requirements as Novak prepares to interview candidates for an office manager. Per the new employee handbook, employees are expected to reside within the County. However, if there is a limited number of skilled or qualified applicants, the County may waive this requirement.

Eireson Pralle, County Health LPN, and Mary Oelschlager, County Health RN, joined the meeting. Pralle discussed her current work schedule. The BOCC asked for time to discuss the situation and told Pralle they would call her with a decision.

The BOCC discussed options available. Commissioner Ouellette made a motion to change the LPN position to a part-time position, effective January 1, 2016, with a 20 hour work week. Commissioner Mueller seconded the motion. Motion passed unanimously. The BOCC placed a call to Pralle to inform her of their decision.

The meeting adjourned at 1:15 p.m.

BOARD OF WASHINGTON COUNTY  
COMMISSIONERS

(SEAL)

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Tim Mueller, 1<sup>st</sup> District Commissioner

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Roger Otott, Chairman, 2<sup>nd</sup> District Commissioner

Attest:

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Dena Jueneman, County Clerk

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Gary Ouellette, Vice-Chairman, 3<sup>rd</sup> District Commissioner