

**COMMISSION MINUTES, October 17, 2016**

The Board of County Commission (BOCC) for Washington County met in regular session on October 17, 2016 in the Commission room at the Washington County Courthouse. Members present: Gary Ouellette, Chairman, 3<sup>rd</sup> District Commissioner; Roger Otott, 2<sup>nd</sup> District Commissioner; and Tim Mueller, Vice-Chairman, 1<sup>st</sup> District Commissioner. Denae Jueneman, County Clerk, was present to record meeting minutes.

The next regular meeting will be Monday, October 24<sup>th</sup>, 2016 at 8:30 a.m.

Chairman Ouellette called the meeting to order.

Commissioner Mueller made a motion to approve the consent agenda which included official minutes and personnel status reporting forms. Commissioner Otott seconded the motion. Motion passed unanimously.

Ann Hawk, County Treasurer, presented year-end information on the financial records for the Treasurer's office. The Treasurer's fiscal year runs October 13<sup>th</sup> through October 12<sup>th</sup>.

Randy Hubbard, Emergency Management Coordinator, discussed departmental activities.

Commissioners approved closing paperwork and executed necessary deeds on property recently sold at auction.

Justin Novak, Road & Bridge Supervisor, submitted a bill for work done in Highland Township and bids for gasoline and diesel fuels. Commissioner Mueller made a motion to award the bid to Kramer Oil as low bidder. Commissioner Otott seconded the motion. Motion passed unanimously.

Commissioner Mueller made a motion to enter into executive session under the non-elected personnel exception for a period of 10 minutes and to include Novak. Commissioner Otott seconded the motion. Motion passed unanimously. No action was taken upon returning to regular session.

Jueneman reported a time clock import will take place this week. Chairman Ouellette asked Jueneman to inform all departments the use of time clocks for all employees is mandatory and all employees must be using clock on or before October 30<sup>th</sup>.

Marlene Stamm, Sanitarian, gave a quarterly update on wastewater permits.

Commissioner Otott made a motion to enter into executive session under attorney-client privilege for a period of 10 minutes and to include Elizabeth Hiltgen, County Attorney. Commissioner Mueller seconded the motion. Motion passed unanimously. No action was taken upon returning to regular session.

Discussion was held regarding the structure of the airport board.

The meeting adjourned at 11:45 a.m.

BOARD OF WASHINGTON COUNTY  
COMMISSIONERS

(SEAL)

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Tim Mueller, Vice-Chairman, 1<sup>st</sup> District Commissioner

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Roger Otott, 2<sup>nd</sup> District Commissioner

Attest:

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Denae Jueneman, County Clerk

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Gary Ouellette, Chairman, 3<sup>rd</sup> District Commissioner