

## COMMISSION MINUTES, JANUARY 6, 2014

The Board of County Commission for Washington County met in regular session on Monday, January 6, 2014 in the commission room at the Washington County Courthouse. Members present: Alison Mueller, 1<sup>st</sup> District Commissioner, Chairman; Roger Otott, Vice Chairman, 2<sup>nd</sup> District Commissioner; and Gary Ouellette, 3<sup>rd</sup> District Commissioner. Denae Dimler, County Clerk, was present to record meeting minutes.

Next regular meeting will be Monday, January 13, 2014 at 8:30 A.M.

Chairman Mueller called the meeting to order.

Denae Dimler, County Clerk, submitted bills and payroll totaling \$171,995.88. The Board approved and signed official minutes from October 28 to December 30. The Board received notice from the Kansas Historical Society informing them that Lowe Center School, District #115, located at Indian Road & 27<sup>th</sup> Road, Morrowville vicinity, has been nominated to be placed on the National Register of Historic Places and the Register of Historic Kansas Places. The Board received notice from KDHE that Bott Cattle Co., located at 1663 1<sup>st</sup> Rd., Palmer, has applied for a permit modification and reissuance for an existing facility. The notice is available in the Clerk's office for public viewing. The Board received annual inventories from the County Health, Tourism, Appraiser, and District Court offices. The Board reviewed and signed the annual report for Highland Township.

Since there is no longer an Economic Development office for Washington County, the Board asked Denae to transfer monies remaining in the budget and the equipment reserve fund back to County General Fund.

Bids are being accepted for the installation of panic buttons in the Courthouse. Bid deadline is Friday, January 17, 2014 at 5:00 P.M.

Commissioner Otott indicated he would like the County Health Administrator to give local car dealers an opportunity to find replacement vehicles for that department.

Duane Bruna, Environmental Science Director, reported they would like to enclose the recycling building on County grounds to prevent trash from blowing out of the building. He also indicated that the phone system at both the Landfill and the Noxious Weed Department need repair or replacement.

Kyle Applegarth, Undersheriff, reported there are currently 5 Washington County inmates in the jail. Kyle told the Board that the final price on the new patrol car from KHP is \$18,000. The Board agreed the purchase price could be split between the 2013 budgets for the Jail and the Sheriff and the Sheriff's Equipment Reserve. Kyle reported the department is looking at a Dodge Police Pickup for purchase in 2014. Kyle and the Board discussed the use of e-cigarettes and nicotine-free chew in the jail. He said that both products are available to the inmates for purchase through the Commissary in the jail.

Commissioner Otott made a motion to provide a \$0.40 per hour COLA increase effective January 1, 2014 for all full time and part time employees. The increase is not available to temporary or seasonal employees. Commissioner Ouellette seconded the motion. Motion passed. The Board agreed they will review starting salaries at a later date.

David Willbrant, Public Works Director, presented weekly work report and discussed County bridges.

Elizabeth Hiltgen, County Attorney, requested executive session under attorney-client privilege. No action was taken. Elizabeth and the Board discussed procurement procedures for the County. The County is being asked to adopt a formal procurement policy by the Kansas Department of Commerce for requirements specified in grants recently awarded to the County. The policy should be ready this month.

Larry Bruna, Hutton Construction, discussed progress on the hospital project. Weather-permitting they would like to get floors poured next week. Larry will return on the 27<sup>th</sup> with final pricing on the project.

The meeting adjourned at 12:00 P.M.

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BOARD OF WASHINGTON COUNTY  
COMMISSIONERS

(SEAL)

\_\_\_\_\_  
Alison Mueller, Chairman, 1<sup>st</sup> District Commissioner

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Roger Otott, Vice Chairman, 2<sup>nd</sup> District Commissioner

Attest:

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Danae Dimler, County Clerk

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Gary Ouellette, 3<sup>rd</sup> District Commissioner