

## COMMISSION MINUTES, April 4, 2016

The Board of County Commission (BOCC) for Washington County met in regular session on Monday, April 4<sup>th</sup>, 2016 in the Commission room at the Washington County Courthouse. Members present: Tim Mueller, Vice-Chairman, 1<sup>st</sup> District Commissioner; Roger Otott, 2<sup>nd</sup> District Commissioner; and Gary Ouellette, Chairman, 3<sup>rd</sup> District Commissioner. Denae Jueneman, County Clerk, was present to record meeting minutes.

The next regular meeting will be Monday, April 11<sup>h</sup>, 2016 at 8:30 a.m.

Chairman Ouellette called the meeting to order.

It was noted on Wednesday, March 30<sup>th</sup>, 2016, at 4:00 p.m., the BOCC, along with Jueneman who was present to record meeting minutes, met with the County Health Department staff to introduce the new County Health Administrator, Tiffany Hayman, and discussed concerns regarding the Health Department. At 4:55 p.m., the meeting was moved to the Commission room in the Courthouse. Chairman Ouellette requested executive session for non-elected personnel reasons and to include Hayman. Commissioner Mueller seconded the motion. Motion passed unanimously. No action was taken upon returning to regular session. The meeting adjourned at 5:15 p.m.

Sonya Hiltgen, Register of Deeds; Deb Swoboda, Former Emergency Management Coordinator; and Jueneman submitted annual inventory reports.

The BOCC received public notice from KDHE of a confined feeding facility permit being reissued for an existing facility located in section 20 of Little Blue Township. Comments are due April 30<sup>th</sup>. A copy of the public notice will be on file in the Clerk's office for viewing.

Commissioner Mueller made a motion to pay contractor's application and certificate for payments 4 and 5 totaling \$74,740 to McPherson Contractors for the completion of the County Health project. Commissioner Otott seconded the motion. Motion passed unanimously.

The BOCC instructed Jueneman to advertise the sale of land previously purchased to build the County Health Department and to advertise to fill the Emergency Management Coordinator position.

Commissioner Mueller made a motion to enter into executive session for non-elected personnel reasons and to include Don Alldredge, Custodian. Commissioner Otott seconded the motion. Motion passed unanimously. Sonya Hiltgen, Register of Deeds, was later invited into the executive session. No action was taken upon returning to regular session.

Deb Swoboda, Former Emergency Management Coordinator, discussed hand-held radios she distributed to County Fire Chiefs. Swoboda presented an agenda for the Storm Spotter meeting and reminded the BOCC the meeting is on Tuesday, April 5<sup>th</sup>.

Chairman Ouellette received inquiries regarding a tax rebate program the County is considering. The BOCC is awaiting an answer from the County Attorney who is currently reviewing a program

Tiffany Hayman, County Health Administrator, and Mary Oelschlager, Deputy Administrator, reported the Health Fair is this Saturday, April 9<sup>th</sup>. Hayman will be interviewing applicants for Health Department Secretary.

Gloria Moore, Tourism Director, reported on March tourism activity.

Elizabeth Hiltgen, County Attorney, received some sample rebate programs and distributed them to the BOCC for review and discussion purposes.

Justin Novak, Road & Bridge Supervisor, reported back on pricing of motor graders. Commissioner Mueller made a motion to purchase two motor graders through the bid process. Commissioner Otott seconded the motion. Motion passed unanimously. No decision was made on whether to lease/purchase the equipment or to pay for the equipment outright. Novak requested changing the Road & Bridge Department hours to 4 ten-hour days from March through November during daylight savings. Novak requested the four day work week apply to office staff as well. Novak feels the flexible schedule may provide an incentive in recruiting new employees. The discussion was tabled until the next meeting.

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Commissioner Mueller made a motion to adjourn at noon. Commissioner Otott seconded the motion. Motion passed unanimously.

BOARD OF WASHINGTON COUNTY  
COMMISSIONERS

(SEAL)

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Tim Mueller, Vice-Chairman, 1<sup>st</sup> District Commissioner

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Roger Otott, 2<sup>nd</sup> District Commissioner

Attest:

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Dena Jueneman, County Clerk

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Gary Ouellette, Chairman, 3<sup>rd</sup> District Commissioner