

## COMMISSION MINUTES, October 5, 2015

The Board of County Commission for Washington County met in regular session on Monday, October 5, 2015 in the Commission room at the Washington County Courthouse. Members present: Tim Mueller, 1<sup>st</sup> District Commissioner; Roger Otott, Chairman, 2<sup>nd</sup> District Commissioner; and Gary Ouellette, Vice-Chairman, 3<sup>rd</sup> District Commissioner. Denae Jueneman, County Clerk, was present to record meeting minutes.

The next regular meeting will be Monday, October 12<sup>th</sup>, 2015 at 8:30 a.m.

Chairman Otott called the meeting to order.

Commissioner Ouellette made a motion to approve all consent agenda items. Commissioner Mueller seconded the motion. Motion passed unanimously to approve change order 2014-203 and payroll changes for Dick Hinkle, Todd Hughes, and Jeff Uffman who were promoted to Equipment Operator III.

The Board discussed travel procedures for County employees. In an effort to better understand the travel needs of employees and to have prior knowledge of travel arrangements, Commissioner Ouellette made a motion to implement a travel request form which would list travel details and expenses. The Board would approve travel requests for department heads and department heads would approve requests for their staff. Payment for travel expenses would be paid up front. Commissioner Mueller seconded the motion. Motion passed unanimously.

The Board received notice from KDHE indicating a permit is being reissued for an existing swine facility located in section 8 of Clifton Township. The notice will be on file in the Clerk's office for public viewing. Comments are due by October 31, 2015.

Jueneman informed the Board that she received confirmation from the County Auditor and the County Attorney that it is permissible for the County to utilize direct deposit for employee reimbursable expenses. Jueneman said the reimbursable expenses will continue to go through the purchasing process so it will be a separate deposit from payroll but deposits will be made to the same accounts set up for payroll purposes.

Justin Dragastin, Dragastin Insurance, gave an update on claims submitted year to date. Dragastin submitted an annual profit sharing check in the amount of \$23,905.89.

Teryl Goeckel, Washington County Schools Counselor, presented information on Red Ribbon Week and asked the Board to contribute \$250 toward activities during the week. Commissioner Mueller made a motion to pay \$250 from the Alcohol and Drug fund. Commissioner Ouellette seconded the motion. Motion passed unanimously. Goeckel invited the Board to attend activities next week.

The Board discussed extending free dump days at the landfill for storm damage in Linn. Commissioner Ouellette made a motion to extend free dump for storm damage to December 1, 2015 for Linn residents. Commissioner Mueller seconded the motion. Motion passed unanimously.

Don Alldredge, Janitor, was asked by the Board to paint the ceiling in the Commissioners Room that had water damage.

Janice Kearn, County Health Administrator, submitted monthly patient totals and indicated there were 687 people who attended the Washington County Health Fair last Saturday. Kearn said she expects an increase in patient totals for October as they start administering flu vaccinations. Kearn contacted HealthQuest representatives to discuss biometric screenings for employees. Kearn is willing to provide the service to County employees. Commissioner Mueller asked Kearn if County Health could provide physical capacity tests for new employees. After discussing the needs of the tests, Kearn said some of the needs would need to be measured by someone more specialized in that area. Kearn asked about her annual review. The Board indicated the review was complete but they needed more time.

Duane Bruna, Environmental Science Director, asked about storm damage at the landfill from Linn residents. The Board said they motioned earlier to extend the deadline to December 1, 2015. Bruna asked if that included no charge to those whose insurance was paying for removal and Commissioner Ouellette said that insurance doesn't pay 100% of damages so the County should not charge for disposal. Bruna asked permission for him and his staff to attend Household Hazardous Waste (HHW) training in Manhattan on October 16<sup>th</sup>. There would be no charge to the County. The Board

**COMMISSION MINUTES, October 5, 2015**

approved the travel. Bruna asked to attend the North Central Kansas Weed Director Assn. meeting in Russel on October 15<sup>th</sup> for which he is the President. The Board asked Jueneman to get the new travel request voucher to Bruna and then asked Bruna to submit the request next week.

Justin Novak, Road & Bridge Supervisor, presented a permit agreement for the use of public right of way to AT&T. Commissioner Ouellette made a motion to approve the permit. Commissioner Mueller seconded the motion. Motion passed unanimously. Novak presented a draft invitation to bid on a historical bridge located 0.5 miles south of the intersection of 21<sup>st</sup> and Fox Roads. The ad will run for 30 days. Commissioner Mueller asked if gravel was placed on Hollenberg Rd. Novak replied he would have to remove rock to put down gravel and removing the rock would take away from building the base. Novak gave an update on repairs to All American Rd. south of Barnes. Novak said it is costing approximately \$46,000 in materials only (750 tons) to do short overlays on the road and feels the cracks will start showing up again in the spring.

Sue Hagedorn, Hanover Schools Counselor, presented information on Red Ribbon Week activities and asked the Board if they could contribute to the cause at a rate of \$1.00 per child. Commissioner Mueller made a motion to pay \$250 from the Alcohol and Drug fund. Commissioner Ouellette seconded the motion. Motion passed unanimously. Hagedorn invited the Board to attend activities at the school.

The meeting adjourned at noon.

BOARD OF WASHINGTON COUNTY  
COMMISSIONERS

(SEAL)

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Tim Mueller, 1<sup>st</sup> District Commissioner

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Roger Otott, Chairman, 2<sup>nd</sup> District Commissioner

Attest:

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Denae Jueneman, County Clerk

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Gary Ouellette, Vice-Chairman, 3<sup>rd</sup> District Commissioner