

## COMMISSION MINUTES, October 12, 2015

The Board of County Commission for Washington County met in regular session on Monday, October 12, 2015 in the Commission room at the Washington County Courthouse. Members present: Tim Mueller, 1<sup>st</sup> District Commissioner; Roger Otott, Chairman, 2<sup>nd</sup> District Commissioner; and Gary Ouellette, Vice-Chairman, 3<sup>rd</sup> District Commissioner. Denaë Jueneman, County Clerk, was present to record meeting minutes.

The next regular meeting will be Monday, October 19<sup>th</sup>, 2015 at 8:30 a.m.

Chairman Otott called the meeting to order.

Commissioner Mueller made a motion to approve all consent agenda items. Commissioner Ouellette seconded the motion. Motion passed unanimously to approve bills and payroll totaling \$465,706.77, payroll change notice for Ron Prothe who completed 6 month training period, and travel request submitted by Duane Bruna to attend the North Central County Weed Directors Meeting in Russell, KS.

Roxanne Schottel, Washington County Hospital CEO, was asked to attend the meeting to discuss the future of Hearts N Things and the progress on the hospital project.

Elizabeth Hiltgen, County Attorney, discussed pending changes with the Fair Labor Standards Act. Hiltgen advised the Board that Hearts N Things wants to gift a recently purchased building to the County and asked the Board if they wished to accept the gift. Commissioner Ouellette commented that this proposed agreement should have been discussed prior to Hearts N Things purchasing the building.

During last weeks' meeting, the Board set a travel policy requiring a travel request form, to be completed in advance of travel, listing travel details and expenses for all non-elected County employees. After further discussion, the Board agreed that if travel request forms are not submitted for pre-approval, travel expenses will not be reimbursed. Non-elected department heads must submit a request to the Board for approval; whereas, staff must submit a request to their direct supervisor for approval. All travel expenses, whether paid in advance or submitted for reimbursement, must have the approved travel request form attached to the claim voucher.

Commissioner Mueller made a motion to enter into executive session for non-elected personnel and to include Don Alldredge, Janitor. Commissioner Ouellette seconded the motion. Motion passed unanimously. After returning to regular session, the Board decided to tour the Courthouse with Alldredge to discuss cleanliness issues.

Duane Bruna, Environmental Science Director, discussed various matters. Commissioner Ouellette asked Bruna to do a cost/revenue analysis of recycling in Washington County.

Kathie Otney, Washington County Senior Citizens Director, thanked the Board for their support and the appropriation of \$68,600 for fiscal year 2016. Otney handed out last months' minutes and financial statement.

Justin Cordry, Sheriff, handed out August inmate counts and gave an update on inmate contracts. Cordry said, despite making several calls, he has only received one bid for roof replacement on the law enforcement center. Cordry would like to get the work done before winter weather arrives. The Board approved the use of Chappell Roofing, Fairbury, NE, to replace the roof.

Justin Novak, Road & Bridge Supervisor, reported the King Post Bridge project in Barnes in complete. Commissioner Mueller made a motion to sign a permit agreement for use of public right-of-way to JBN Telephone Company. Commissioner Ouellette seconded the motion. Motion passed unanimously.

Bill Sims, McPherson Contractors, and Bruce Jones, Health Facilities Group, gave an update on the progress of the County Health project and said wall framing should start next week. Sims reviewed three roofing options on the project. Commissioner Mueller made a motion to tear off the existing foam, repair decking, install TPO system with 6 inch insulation, new sheet metal flashings, larger gutters, and three new downspouts with a 15-year warranty at a cost around \$51,000. Commissioner Ouellette seconded the motion. Motion passed unanimously. Sims said he would get a change order to Jueneman this week.

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The Board broke for lunch at 12:15 and reconvened at 12:45.

Commissioner Ouellette made a motion to enter into executive session for non-elected personnel. Commissioner Mueller seconded the motion. Motion passed unanimously. No action was taken upon returning to regular session.

The Board was joined by six members of Hearts N Things, Schottel and Hiltgen to discuss the gifting of a building to the County. After discussion, the Board agreed to accept the gift of the building located at 218 E. 7<sup>th</sup> St., Washington and to insure the structure. The Board agreed to insure it under the County policy but would like the premium reimbursed by either the Washington County Hospital or Hearts N Things. It was also agreed that Hearts N Things would use the building as long as they exist and, should they cease to exist, the building would return to the original investors. Washington County Hospital agreed to pay utilities on the building. Chairman Otott asked Hiltgen to draw up a contract outlining who is maintaining the building and what happens to the building in the future should Hearts N Things go out of business.

Commissioner Mueller toured the Courthouse with Alldredge to discuss cleanliness issues.

The meeting adjourned at 1:45 p.m.

BOARD OF WASHINGTON COUNTY  
COMMISSIONERS

(SEAL)

\_\_\_\_\_  
Tim Mueller, 1<sup>st</sup> District Commissioner

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Roger Otott, Chairman, 2<sup>nd</sup> District Commissioner

Attest:

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Dena Jueneman, County Clerk

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Gary Ouellette, Vice-Chairman, 3<sup>rd</sup> District Commissioner