

COMMISSION MINUTES, November 9, 2015

The Board of County Commission (BOCC) for Washington County met in regular session on Monday, November 9th, 2015 in the Commission room at the Washington County Courthouse. Members present: Tim Mueller, 1st District Commissioner; Roger Otott, Chairman, 2nd District Commissioner; and Gary Ouellette, Vice-Chairman, 3rd District Commissioner. Denae Jueneman, County Clerk, was present to record meeting minutes.

The next regular meeting will be Monday, November 16th, 2015 at 8:30 a.m.

Chairman Otott called the meeting to order.

Commissioner Ouellette made a motion to approve the consent agenda. Commissioner Mueller seconded the motion. Motion passed unanimously to approve bills and payroll totaling \$157,135.85.

Jueneman received the final version of the employee handbook last Friday and forwarded it to the BOCC for their review over the weekend. Commissioner Mueller made a motion to approve the new employee handbook which will be effective December 1st and will remain in effect for one year at which time it will be reviewed and changes will be made if needed. Commissioner Ouellette seconded the motion. Motion passed unanimously. Jueneman was asked to get the handbook copied and bound for employees.

The new handbook states compensatory time, which is paid time off accrued by an employee in lieu of being paid overtime wages at 1.5 times regular salary, will not be recognized by the County. Commissioner Ouellette made a motion to allow employees to use their accrued comp time in the next two weeks or it will be paid out in the next payroll cycle and that comp time will no longer be accrued unless it is earned and used in the same pay period. Commissioner Mueller seconded the motion. Motion passed unanimously.

The BOCC received a thank you from Linn school counselor, Tim Voelker, thanking them for contributing \$250 toward Red Ribbon Week.

The BOCC received notice from KDHE indicating the permit for the solid waste facility has been renewed.

Jueneman presented an insurance bill totaling \$88.00 for the Hearts N Things building and asked which fund should be charged the premium. Commissioner Ouellette said he thought a donation had been given Marcella Holbrook to cover the cost of the insurance and asked Jueneman to check with the insurance company to see if the premium had been paid.

The BOCC reviewed the current financial statement and noted two funds have exceeded their 2015 budget. Commissioner Mueller asked Jueneman to schedule Shirley Marrs, District Court Clerk, and Ed Henry, Twin Valley transportation, to discuss the overages.

Jueneman noted a tree trunk on the Courthouse lawn has split in half and asked the BOCC what they would like done with the tree. The BOCC agreed to have Public Works cut down the tree.

Jueneman asked Chairman Otott to change an effective date on the payroll change notice signed last week for Scott Fischer.

Jueneman brought two outstanding bills to Hutton Construction for the hospital project. Jueneman noted there aren't enough funds available in the PBC tax credit fund to pay the bills. The fund is short \$142,184.29. The BOCC, hospital board, and PBC members will discuss the matter in next weeks minutes. The BOCC asked Jueneman to hold the bills until further notice.

Don Alldredge, Janitor, asked who maintains the veteran bricks at the airport and noted that some of the black lettering is fading. Jueneman stated the memorial company who engraves the bricks does the black lettering and she would check with the memorial company.

Duane Bruna, Environmental Science Director, asked the BOCC if the landfill should be open on the Saturday following Thanksgiving and Christmas. The BOCC agreed to close the landfill on those two Saturday's. Bruna said Schwab Eaton will be staking cell 4 at the landfill since cell 3 is nearing capacity.

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Justin Novak, Road & Bridge Supervisor, joined the meeting to open bids for re-erecting a historical bridge near Haddam. No bids were received. Novak will make the bridge available to the public at this point for salvage purposes. The BOCC asked Novak to remove a tree on the Courthouse lawn. Novak requested executive session for non-elected personnel. Commissioner Mueller made a motion to enter into executive session and to include Novak. Commissioner Ouellette seconded the motion. Motion passed unanimously. No action was taken upon returning to regular session. Commissioner Ouellette asked Novak if he had found anyone to work on the shop doors. Ouellette shared concerns with the cold weather coming and the doors don't close, allowing six to eight inches of cold air and snow to blow in the shop. Novak has not found anyone to work on the doors and feels it would be a much larger project than anticipated so it may have to wait until spring.

The meeting adjourned at 11:55 a.m.

BOARD OF WASHINGTON COUNTY
COMMISSIONERS

(SEAL)

Tim Mueller, 1st District Commissioner

Roger Otott, Chairman, 2nd District Commissioner

Attest:

Denae Jueneman, County Clerk

Gary Ouellette, Vice-Chairman, 3rd District Commissioner