

COMMISSION MINUTES, November 2, 2015

The Board of County Commission for Washington County met in regular session on Monday, November 2nd, 2015 in the Commission room at the Washington County Courthouse. Members present: Tim Mueller, 1st District Commissioner; Roger Otott, Chairman, 2nd District Commissioner; and Gary Ouellette, Vice-Chairman, 3rd District Commissioner. Denae Jueneman, County Clerk, was present to record meeting minutes.

The next regular meeting will be Monday, November 9th, 2015 at 8:30 a.m.

Chairman Otott called the meeting to order.

Justin Cordry, Sheriff, introduced new Deputy Sheriff Scott Fischer. Jueneman administered Fischer's oath of office. Cordry and the Board discussed starting salary for Fischer. Commissioner Mueller made a motion to start Fischer at \$13.60/hr. Commissioner Ouellette seconded the motion. Motion passed unanimously. Chairman Otott signed payroll change notice for Fischer. Cordry reported the Sheriff's office will acquire a retired 2014 Dodge Charger from the Kansas Highway Patrol for \$19,800. Cordry requested executive session. Commissioner Mueller made a motion to enter into executive session and to include Cordry. Commissioner Ouellette seconded the motion. Motion passed unanimously. No action was taken upon returning to regular session.

Charles and Loma Turk, representing Hanover American Legion, invited the Board and Jueneman to attend County Government Day on November 23rd. The Board agreed to pay for soda and water for the High School Seniors attending Government Day in the Courthouse.

Jueneman asked the Board when they planned to implement the new wage scale. All Board members agreed it would take effect the first pay period in January. The Board agreed to meet on November 13th to work on the wage scale. Jueneman stated she ordered time clocks last week for all departments except for the law enforcement center.

Ann Hawk, County Treasurer, submitted the Treasurer's annual report showing account balances, taxes collected, and unpaid personal property. Hawk requested a raise for the Deputy Treasurer. The Board discussed the matter but tabled the discussion for later.

Sonya Hiltgen, Register of Deeds, discussed end-of-year cut-off dates for title companies and banks to submit paperwork.

Don Alldredge, Janitor, reported he fixed the problem with the boiler. Alldredge will be taking some time off in November. The Board asked Jueneman to run an ad in the paper to find temporary janitorial services. Commissioner Mueller told Alldredge the cleaning in the Courthouse has not improved.

The Board discussed smart phones for the Sheriff's office. No decisions were made.

Janice Kearn, County Health Administrator, presented client counts for the month of October. Kearn asked several questions regarding the new County Health Department building including phone and internet services, generators, door locks, shelves for storage, and the moving process. The Board agreed the health department would probably be closed a day or two during the official move. All other questions would be addressed with the construction manager. Commissioner Mueller asked Kearn to make a couple of corrections to existing job descriptions so they would fit into the new wage scale. Commissioner Mueller made a motion to enter into executive session and to include Kearn. Commissioner Ouellette seconded the motion. Motion passed unanimously. No action was taken upon returning to regular session.

The Board discussed a pay increase for the Deputy Treasurer. Commissioner Mueller felt it was acceptable to offer the raise at this time, instead of waiting until the New Year, since the Treasurer has asked many times for the raise. Commissioner Ouellette took issue with the Treasurer's office not completing the commercial vehicle training he asked them to complete last year but stated that if the Deputy were to get a raise at this point, there would not be one in January when the wage scale is rolled out. Chairman Otott expressed his concern with giving raises at this point, before the wage scale is official and effective, because if it were allowed for one employee, then all employees would expect the same wage adjustment before the first of the year. The consensus was to hold off on a raise for the Deputy Treasurer until the first of the year.

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Bill Simms, McPherson Construction, and Bruce Jones, Health Facilities Group, gave an update on the Health Department project. The Board asked questions presented by Kearn earlier in the session. Chairman Otott asked Jueneman to line up phone and internet service connections. Simms asked permission to replace a water line with a copper line and presented a quote from B&W Electric. The Board approved the replacement. Simms and Jones reviewed changes made to the original design to accommodate duct work and indicated the changes would result in minimal expense. Simms indicated he plans to have the project finished by the end of December.

The meeting adjourned at 12:35 p.m.

BOARD OF WASHINGTON COUNTY
COMMISSIONERS

(SEAL)

Tim Mueller, 1st District Commissioner

Roger Otott, Chairman, 2nd District Commissioner

Attest:

Dena Jueneman, County Clerk

Gary Ouellette, Vice-Chairman, 3rd District Commissioner