

## COMMISSION MINUTES, March 9, 2015

The Board of County Commission (BOCC) for Washington County met in regular session on Monday, March 9<sup>th</sup>, 2015 in the Commission room at the Washington County Courthouse. Members present: Tim Mueller, 1<sup>st</sup> District Commissioner; Roger Otott, Chairman, 2<sup>nd</sup> District Commissioner; and Gary Ouellette, Vice-Chairman, 3<sup>rd</sup> District Commissioner. Dena Jueneman, County Clerk, was present to record meeting minutes.

The next regular meeting will be Monday, March 16<sup>th</sup>, 2015 at 8:30 A.M.

Chairman Otott called the meeting to order.

Janice Kearn, County Health Administrator, and Mary Oelschlager, RN, brought in revisions to the design for the health department project and stated the revisions had been sent to Health Facilities Group (HFG). The revisions would allow a better work flow. No final drawing was available as of meeting time. Kearn noted she read in the minutes from the special meeting that the Commissioners decided to hire a construction manager for the project. Kearn asked that she be included in the decisions about the project or be advised of the decisions instead of reading about them in the minutes. Kearn informed the Board that Kristy Beikmann, RN, submitted her resignation. Kearn believes the starting wage of \$17.50 per hour is too low and would like the Board to consider increasing the starting wage. A help wanted ad will be placed in newspapers soon.

The Board signed change order 2014-52. The Board received a thank you note from Washington County High School After Prom. The Board received an invitation to the Washington Chamber of Commerce March Chamber Coffee meeting on this Thursday.

Jueneman submitted payroll change notice for Kylie Fritschi who is no longer with the County.

The Board conducted an interview for the Road & Bridge Superintendent position.

Duane Bruna, Environmental Science Director, gave work report. Chairman Otott asked Bruna to find out from Townships how much interest they have in the weed spraying program before Bruna purchases additional equipment to handle the extra work load. Bruna will discuss the program at the Township meeting on the 25<sup>th</sup>.

Kearn called the Board to ask permission to have an open house on the 27<sup>th</sup> for Sue Pifer who will be retiring from the County. The Board approved the open house.

Commissioner Mueller asked Jenny Russell, Jenrus Freelance Marketing, to attend the meeting to discuss the future of the County's website. Russell asked questions regarding the current website and what the County would like on a new website. Russell said she would get information together and submit a price to Commissioner Mueller.

Don Alldredge, Janitor, reported the boiler in the Courtroom will be repaired this week. Alldredge asked permission to repair tile in the Register of Deeds office at night because the repair is in the direct line of traffic in and out of the office. In turn, Alldredge will take off early one day so as to not incur additional overtime. Chairman Otott asked Alldredge to remove the tile during normal working hours and then do the replacement after hours.

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Francine Crome, Appraiser, submitted five quotes from County businesses for new tires for the Trail Blazer. The Board accepted the quote from Stone's Southside Service. Commissioner Ouellette made a motion to sign a contract with Kimble Mapping to perform Washington County's 2015 GIS map maintenance. Commissioner Mueller seconded the motion. Motion passed unanimously. Crome submitted three quotes on a Microsoft Surface. The Board accepted the quote from Microsoft.

Commissioner Ouellette requested executive session for non-elected personnel to include Elizabeth Hiltgen, County Attorney. Commissioner Mueller seconded the motion. Motion passed unanimously. No action was taken upon returning to regular session.

Bids were opened for the trade-in of 3 old backhoes and the purchase of one new backhoe for Road & Bridge. Four bids were received. Sellers Equipment submitted a bid for \$64,673; Murphy Tractor bid \$79,000; Foley Equipment bid \$75,621.20; and Victor L. Phillips Co. bid \$70,550.91. The Board asked for time to review the bids before accepting a bid.

Jim Finlayson, Interim Road & Bridge Superintendent, presented the weekly work report for Road & Bridge.

Chairman Otott signed a notice of award for the G-10.5 bridge project that was bid last week and awarded to Norfolk Contracting Inc.

Deb Swoboda, Emergency Management Director, phoned in to ask that one of the Commissioners be present at next weeks Storm Spotters meeting. Swoboda would like the Chairman Otott to offer a welcome at the meeting. The Board agreed that one or more of the Commissioner would be at the meeting.

After further review of the backhoe bids, Commissioner Ouellette made a motion to purchase from Sellers Equipment as the low bid. Commissioner Mueller seconded the motion. Motion passed unanimously.

The meeting adjourned at 12:30 p.m.